

27th August 2008

To whom it may concern,

Extension to time limitation for Group Diploma in Business and Industrial Administration

Please accept this as notification of an anomaly regarding the above mentioned diploma which stipulates that all component examinations be taken within three months. The group diploma is designed to be taken in a tight timeframe in order to produce evidence of high achievement, however in the case of the Group Diploma in Business and Industrial Administration, since the main qualification component is currently only available on prescribed Series dates (which exceed the time within which the diploma is required to be completed) this makes potentially re-taking the core component impossible, and this is deemed to be an unreasonable constraint upon prospective candidates.

This being the case, components restricted to Series dates can be taken over a period of eighteen months.

I hope that this clarifies the situation with regards to this diploma, and we are reviewing the availability of core components to ensure that this situation is clarified into the future.

Yours sincerely,



Charles Luke Wales
International Business Development Manager